

SCHOOL PARTICIPATION AGREEMENT



The Principal agrees to comply with the following:

- Read, abide by, and share with all participants (including parents) the *Official Rules for All Participants* found in the CAAC handbook and on the Catholic Schools website.
- Each participating school agrees to secure and maintain on file, a release for medical treatment and waiver of legal responsibility signed by a parent or legal guardian.
- Provide adequate supervision of your students at all times at the contest site.
- Adhere to all copyright laws and ensure appropriate payment for licenses, rights, and royalties.
- Ensure that ALL adult volunteers taking an active role involving school age children at a scheduled CAAC contest have undergone a **criminal background check** and maintain current records of each.
- Submit payment for CAAC student entry fees **10 business days prior** to the competition payable to the Archdiocese of San Antonio.
- Promote CAAC events before and/or after on your newsletters, website, or other communication outlets.

School: _____ Date: _____

Principal: _____ (Print Name)

Signature: _____

CAMPUS COORDINATOR RESPONSIBILITIES

The CAAC Campus Coordinator agrees to comply with the following responsibilities:

- Coordinate and collaborate with the DCS in preparation for the CAAC contest.
- Communicate appropriate and accurate information with school Principal regarding the CAAC program.
- With the support of the school Principal, build a coaching team to help prepare students for individual categories within the CAAC contest or CAAC group events.
- Enroll students in their appropriate division and category within the online registration window.
- Provide volunteers to fill positions (judge, test proctor, grader, or other position) for applicable contests. Ensure that each volunteer has a **cleared criminal background check**.
- Have current knowledge of parental consent for using child's image in Archdiocesan media use.
- Recruit students who will prepare and dedicate their talents to representing the school to the best of their ability and meet eligibility requirements.
- Attend CAAC Campus Coordinator meetings and ensure that the appropriate personnel receive the provided training for individual CAAC categories.

CAAC Campus Coordinator: _____ (Print Name)

Email: _____

Signature: _____ Date: _____

Email to CAAC Director OR FAX to (210) 734-9112 by **September 1st**