





ARCHDIOCESE OF SAN ANTONIO  
 Academy for Lay Ecclesial Ministry  
 2718 West Woodlawn Avenue  
 San Antonio, Texas 78228  
 210-734-1638

**RECOMMENDATION FOR CATECHIST CERTIFICATION**

*(to be completed by DRE, Principal, Pastor or Catechetical Ministry Supervisor)*

Each catechist applying for certification needs a written recommendation attesting to competencies as a catechist.  
 Please review this recommendation with the applicant.

NAME OF APPLICANT

First	Middle	Last
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APPLYING FOR CERTIFICATION LEVEL (circle one)      1      2      3      4      Renewal

PARISH OR SCHOOL

(circle one)

YES      NO

*(to be completed by ministry supervisor)*

\_\_\_\_\_      \_\_\_\_\_      Is the applicant active in your parish/school catechetical program

\_\_\_\_\_      \_\_\_\_\_      Has the applicant had successful experience as a catechist?  
 -1 years for Intermediate Certification  
 -2 years for Advance Certification  
 -3 years for Professional Certification

\_\_\_\_\_      \_\_\_\_\_      Does this applicant exhibit a familiarity with the cultural reality of the Archdiocese of San Antonio?

Please COMMENT on your experience of the applicant's skill and effectiveness as a catechist.

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I recommend \_\_\_\_\_ for certification.

Applicant's Name

\_\_\_\_\_  
 Signature of Ministry Supervisor

\_\_\_\_\_  
 Date

I have read and discussed this completed form with the person recommending me.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date

**A \$5 application fee must accompany this application.**

To be included in the annual Archdiocesan appreciation expressed in the Catechetical Sunday issue of *Today's Catholic*, this application must be submitted by June 30<sup>th</sup>.

*This form replaces all previous versions – October 2014*



Documentation is required to support all workshops and courses taken.

# RENEWAL All Levels

FULL NAME \_\_\_\_\_  
First Middle Last

DATE \_\_\_\_\_ PARISH/SCHOOL \_\_\_\_\_

Archdiocese of San Antonio  
 Catechist Certification now held: \_\_\_\_\_

Date Certification issued: \_\_\_\_\_ Renewed: \_\_\_\_\_

Years of successful catechetical experience  
 since initial certification or last renewal: \_\_\_\_\_

Ten (10) clock hours of enrichment *annually* are needed to renew catechist certification after receiving initial certification or last renewal.

- Renewal after 4 years requires a minimum of 40 clock hours of ongoing formation.
- Renewal after 8 years requires a minimum of 80 clock hours of enrichment.

## I – ENRICHMENT EXPERIENCES: Workshops, Courses, In-Services

Title:	Location:	Date Attended:	Clock Hours:

List additional enrichment experiences on reverse side.

## II – PRAYER AND RETREAT EXPERIENCES – Two are required

Type of Experience:	Location:	Date Attended:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Continued on Reverse

