

ARCHDIOCESE OF SAN ANTONIO
ACADEMY FOR LAY ECCLESIAL
MINISTRY
2718 West Woodlawn Avenue
San Antonio, Texas 78228



FOR OFFICE USE ONLY
Received:
Fee:
Reviewed

APPLICATION FOR CATECHIST CERTIFICATION

** Please PRINT as you wish your name to appear on your certificate. **

FULL NAME

First Middle Last

HOME ADDRESS

Street

City Zip

PHONE

Area Code + Day Area Code + Evening

PARISH/SCHOOL

(circle one)

EMAIL _____

DATE OF BIRTH

____/____/____

I hereby apply for the following Catechist Certification:

___ Basic
(Level 1)

___ Intermediate
(Level 2)

___ Advanced
(Level 3)

___ Professional
(Level 4)

Catholic School Teachers: ___ TCCED ___ Teachers Who Do Not Teach Religion

I hereby apply for Renewal of Catechist Certification:

Level _____ Date of Last Certification: _____

The following documentation is attached:

_____ Formation Page, Level _____ -or- Renewal _____

_____ Copies of attendance/participation certificates, college transcripts

_____ Recommendation from Pastor DRE, Principal, Ministry Supervisor attesting to competence as a qualified catechist

_____ For Level 3 or 4 – Evidence of familiarity with the cultural reality of the Archdiocese of San Antonio

I have _____ years of successful catechetical experience
number

Date

Signature of Applicant

A \$5 application fee must accompany this application.

To be included in the annual Archdiocesan appreciation expressed in the Catechetical Sunday issue of *Today's Catholic*, this application must be submitted by June 30th.



Documentation is required to support all workshops and courses taken.

ADVANCED – Level 3 Formation Page

FULL NAME _____
First Middle Last

DATE _____ PARISH/SCHOOL _____

I – CREDIT BY EQUIVALENCY

A – 24 College Credit Hours in Religious Studies/Theology -or- Bachelor’s Degree

College Attended _____

Total Applicable Credits _____

Date(s) Earned _____

B – Advanced Catechist Certification from another Diocese (Subject to Academy Approval)

Diocese of _____

Date Earned _____

Total Clock Hours _____ or Total Credit Hours _____

II – ADVANCED LEVEL COURSES

A – Courses, Seminars, Conferences, Other Options

Date Completed	Course Number and Title
_____	# – _____
_____	# – _____
_____	# – _____
_____	# – _____
_____	# – _____
_____	# – _____
_____	# – _____
_____	# – _____
_____	# – _____
_____	# – _____

B – Other Courses

Title:	Location:	Date Attended:	Clock Hours:

Continued on Reverse

October 2014

Documentation is required to support all workshops and courses taken.

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III – PRAYER AND RETREAT EXPERIENCES – Two Required

Type of Experience:	Location:	Date Attended:
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV – UPDATING

If any of the work lists above was done more than 5 years ago, please supply evidence that you have continued your formation since that time.

V – COMMENTS

VI – Submit this form along with the *Application for Catechist Certification (A-1)* and *Recommendation for Catechist Certification (A-4)* forms and application fee.

Contact the Academy for Lay Ecclesial Ministry for qualifying criteria for equivalencies. <i>This form replaces all previous versions.</i>	March 2018
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ARCHDIOCESE OF SAN ANTONIO
 Academy for Lay Ecclesial Ministry
 2718 West Woodlawn Avenue
 San Antonio, Texas 78228
 210-734-1638

RECOMMENDATION FOR CATECHIST CERTIFICATION

(to be completed by DRE, Principal, Pastor or Catechetical Ministry Supervisor)

Each catechist applying for certification needs a written recommendation attesting to competencies as a catechist.
 Please review this recommendation with the applicant.

NAME OF APPLICANT

First Middle Last

APPLYING FOR CERTIFICATION LEVEL (circle one) 1 2 TCCED 3 4 Renewal

PARISH OR SCHOOL _____

(circle one)

YES NO

_____ _____

(to be completed by ministry supervisor)

Is the applicant active in your parish/school catechetical program

_____ _____

Has the applicant had successful experience as a catechist?

- 1 years for Intermediate Certification
- 2 years for Advance Certification
- 3 years for Professional Certification

_____ _____

Does this applicant exhibit a familiarity with the cultural reality of the Archdiocese of San Antonio?

Please COMMENT on your experience of the applicant's skill and effectiveness as a catechist.

I recommend _____ for certification.

Applicant's Name

 Signature of Ministry Supervisor

 Date

I have read and discussed this completed form with the person recommending me.

 Applicant's Signature

 Date

A \$5 application fee must accompany this application.

This form replaces all previous versions – February 2018