

Online Independent Study Course Requirements

- View and/or listen to lesson lectures
- Complete 2 or 3 graded assignments (open book)
- Complete 1-page reflection paper
- Complete course within 2 months

Online 3-Week Group Seminar Requirements

- View and/or listen to weekly lectures
- Participate and post in the discussion area each week
- Complete 1-page reflection paper within 2 weeks after seminar concludes

When an individual completes a course or seminar with a minimum grade of 75%, the student will be invited to download a certificate, confirming completion of the course and the corresponding CEU's/clock hours awarded.

CDU COURSE FEES

The fee for each of the eight online courses is \$40 and is paid directly to CDU at the time of registration for each

LAY MINISTRY FORMATION FUNDS

Lay Ministry Formation Funds are available for courses taken toward Level 2 certification.

Please note that any LMFF application must be received 30 days prior to beginning any course. Applications for courses already started or completed will not be considered.

To register for a noncredit independent study course:

- Go to <https://cdu.edu/how-to-register/> and follow directions.
- Be sure to enter the promo code **CDU15SANANTONIO** when you register.

APPLYING FOR LEVEL 3 CERTIFICATION

When an individual completes a course or seminar with a minimum grade of 75%, the student will be invited to download a certificate, confirming completion of the course and the corresponding CEU's/ clock hours awarded. Once all course requirements for certification through CDU are successfully completed, the individual must print and submit the certificates of completion, along with the application for certification (available at www.archsa.org/academy/documents-forms), to the Academy for Lay Ecclesial Ministry. Please be aware that two (2) prayer and/or retreat experiences and a recommendation from the pastor or ministry supervisor are needed for the application for Level 3 certification. **The individual must assure that the application is complete. Incomplete applications will be returned to the individual.**

Expiration and Renewal

- Level 3 Certification is good for 4 years only.
- 10 hours of continuing education credit are required annually after Certificationis achieved.
- Continuing education includes workshops and conferences of a religiousnature sponsored by Catholic institutions.
- 2 retreats are required during the renewal period.
- Must re-apply for Certification after 4 years and provide documentation ofhours of continuing education credit during each year.

For further information please contact:
John Miller
john.miller@archsa.org
(210) 734-1989



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OF SAN ANTONIO

Online Level 3 Certification Option

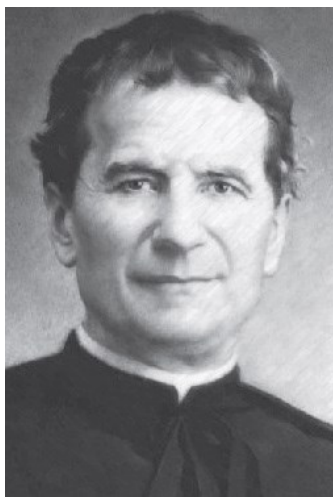


*The Archdiocese of San Antonio
is partnering with
Catholic Distance University (CDU)
to provide
high-quality · online · non-credit
courses for certification*

LEVEL 3 (ADVANCED) CATECHIST CERTIFICATION

Advanced Catechist Certification, or Level 3, consists of at least 100 clock hours beyond Level 2 through a complete and significant certificate, degree program, or non-degree program. Along with prayer and ministerial experiences, Level 3 should include a broadening and deepening of the formation experiences of Level 2.

An individual must already hold Level 2 Certification and obtain prior authorization from the Academy for Lay Ecclesial Ministry to begin Level 3 studies. Failure to do so may result in these studies not being counted towards certification..



St. John Bosco and St. Elizabeth Ann Seton
Patrons of Catechists and Catechesis

LEVEL 2 CERTIFICATION THROUGH CLASSROOM

Possible Level 3 CDU Options

for those NOT having taken Level 2 through CDU

Advanced Certificate in Catechetics (60 hrs)
+ Basic Certificate in Sacred Scripture (40 hrs)
= 100 hrs

Advanced Certificate in Catechetics (60 hrs)
+ Basic Certificate in Vatican II (60 hrs)
- OR -

Basic Certificate in Church History (60 hrs)
= 120 hrs

Basic Certificate in Vatican II (60 hrs)
+ Basic Certificate in Church History (60 hrs)
= 120 hrs

Certificate in *The Catechism of the Catholic Church*
= 120 hrs

Any combination of COMPLETE, non-credit CDU certificates totaling 100 clock hours or more.

Note: 10 clock hours are equivalent to 1 CEU.

LEVEL 2 CERTIFICATION THROUGH CDU

Possible CDU Level 3 Options

for those having taken Level 2 through CDU

Basic Certificate in Vatican II (60 hrs)
+ Basic Certificate in Sacred Scripture (40 hrs)
= 100 hrs

Advanced Certificate in Catechetics (20 hrs)*
+ Basic Certificate in Church History (30 hrs)**
+ Basic Certificate in Sacred Scripture (40 hrs)
+ Vatican II: Lay Spirituality (10 hrs)
= 100 hrs

Advanced Certificate in Catechetics (20 hrs)*
+ Basic Certificate in Church History (30 hrs)**
+ Basic Certificate in Vatican II (60 hrs)
= 110 hrs

Any combination of COMPLETE, non-credit CDU certificates totaling 100 clock hours or more.

Note: 10 clock hours are equivalent to 1 CEU.

* Although this complete certificate is a total of 60 hrs, 40 hrs of the necessary coursework has already been completed by satisfying the requirements for Online Level 2 Certification through CDU.

** Although this complete certificate is a total of 60 hrs, 30 hrs of the necessary coursework has already been completed by satisfying the requirements for Online Level 2 Certification through CDU.